

**JOINT PUBLIC HEARING AND REGULAR MONTHLY MEETING**  
**Remington Town Council**  
**Monday, 16 NOVEMBER 2020, 07:00pm**  
**Remington Town Hall**  
**105 EAST MAIN STREET**  
**REMINGTON, VA 22734**

**Mayor Gerald A. Billingsley called the meeting to order at 7:00pm**

**Town Council Members Present: Devada R. Allison, Jr- Virtually**  
**Evan H. "Skeet" Ashby III-Virtually**  
**Stanley L. Heaney**  
**Van M. Loving - Virtually**  
**Susan L. Tiffany**

**Planning Commission Members: Gerald Billingsley, Chairperson**  
**Richard Heflin-Virtual**

**Town Staff Present:**  
**Town Administrator Sharon G. Lee**  
**Town Attorney Andrea G. Erard -Virtually**  
**Town Clerk/Deputy Treasurer Rachael Brinson**  
**Town Superintendent James Steward**  
**Chief of Police Charles Proffitt**

**Guests Present Michael Felber, Joseph Korpsak-virtually, Sharon Wehrle, Karen Mendoza-Virtually**

Mayor Billingsley introduced each person in attendance and invited everyone to stand for the Pledge of Allegiance.

Mayor Billingsley informed council that there was a vacancy on the planning commission due to Mrs. Bennett-Felber not able to renew her term.

**Council Member Tiffany motioned to nominate Mr. Felber to the planning commission. Council Member Heaney seconded the motion. The motion carried.**

**Ayes: Allison, Ashby, Heaney, Tiffany**

**Nays:0**

**Absent: Henry**

**Abstain:0**

**Council Member Tiffany motioned to close nominations for the planning commission. Council Member Heaney seconded the motion. The motion carried.**

**Ayes: Allison, Ashby, Heaney, Tiffany**

**Nays:0**

**Absent: Henry**

**Abstain:0**

**Council Member Tiffany motioned to appoint Mr. Felber to the planning commission. Council Member Heaney seconded the motion. The motion carried.**

**Ayes: Allison, Ashby, Heaney, Tiffany**

**Nays:0**

**Absent: Henry**

**Abstain:0**

Mayor Billingsley called the planning commission meeting to order at 7:26 PM.

## **JOINT PUBLIC HEARING I**

### **TOPIC FOR DISCUSSION**

Mayor Billingsley reported that the topic of the joint public hearing I is a proposed amendment to Article 9, the C-1 Limited Commercial Zoning District, Section 9-1.2, Uses permitted by Special Use Permit to add Event Venue as a use permitted in the C-1 Zoning District with a Special Use Permit. The floor was open for discussion and questions. Council Member Heaney asked if there were limits on the hours the events would be held. Attorney Erard stated that those stipulations would be set with the special use permit application by the business. Council member Tiffany shared that as of now, the hours for the Towns noise ordinance is no later than 10:00PM on weekdays and 11:00PM on weekends.

With no other questions or discussion, Mayor Billingsley declared the Public Hearing I closed.

**Planning Commission member Heflin motioned to recommend to the Town council the amendment that was the subject of the Public Hearing. Planning Commission Member Felber seconded the motion. The motion carried.**

**Aye: Billingsley, Felber, Heflin**

**Nay:0**

## **JOINT PUBLIC HEARING II**

Mayor Billingsley reported that the topic of the joint public hearing II is a proposed amendment to Article 10, C-2 the General Commercial Zoning District, Section 10-1.2, Uses permitted by Special Use Permit to add Sanitation Disposal Contractor Equipment Servicing, Storage and office as a use permitted in the C-2 Zoning District with a Special Use Permit. The floor was open for discussion and questions.

With no other questions or discussion, Mayor Billingsley declared the Public Hearing II closed.

**Planning Commission Heflin motioned to recommend to the Town council the amendment that was the subject of the Public Hearing. Planning Commission Member Felber seconded the motion. The motion carried.**

**Aye: Billingsley, Felber, Heflin**

**Nay:0**

## **JOINT PUBLIC HEARING III**

Mayor Billingsley reported that the topic of the joint public hearing III is a special use permit request from Karen Mendoza to operate Beautiful Creations at 300 E Main St, Remington, VA 22734. The floor was open for discussion and questions.

With no other questions or discussion, Mayor Billingsley declared the Public Hearing III closed.

**Planning Commission member Felber motioned to recommend to the Town council the special use permit that was the subject of the Public Hearing. Planning Commission Member Heflin seconded the motion. The motion carried.**

**Aye: Billingsley, Felber, Heflin**

**Nay:0**

## **JOINT PUBLIC HEARING IV**

Mayor Billingsley reported that the topic of the joint public hearing IV is a special use permit request from Sharon Wherle to operate A&M Septic Service at 110 S James Madison Street, Remington, VA. The floor was open for discussion and questions.

Sharon Wherle from A&M Septic informed council that the company is a Fauquier County business since 2005 and are Fauquier natives themselves. She explained that they were trying to clean up the property and that there would be 3 vehicles that would be backed up and not stick out past the building to help have a neat and clean property. She stated they would like to move to this location for more security and lighting than their previous location. She anticipates that this would be a long-term lease with Ms. Hare.

With no other questions or discussion, Mayor Billingsley declared the Public Hearing IV closed.

**Planning Commission member Heflin motioned to recommend to the Town council the special use permit that was the subject of the Public Hearing. Planning Commission Member Felber seconded the motion. The motion carried.**

**Aye: Billingsley, Felber, Heflin**

**Nay:0**

With no other questions or discussion, Mayor Billingsley declared the Public Hearing IV closed.

**Planning Commission member Felber motioned to recommend to the Town council the special use permit that was the subject of the Public Hearing. Planning Commission Member Heflin seconded the motion. The motion carried.**

**Aye: Billingsley, Felber, Heflin**

**Nay:0**

#### **PUBLIC HEARING V**

Mayor Billingsley reported that the topic of the joint public hearing V is Ordinance 03-20 Requires that the fee for zoning Permits shall be \$75; the fee for all Zoning Administrator Determination Letters shall be \$100. Ordinance 03-20 also requires an approved zoning permit prior to obtaining a business license. The floor was open for discussion and questions. Council Member Heaney asked if there was a time limit for obtaining a zoning permit through the Town of Remington. Mr. Heflin suggested that it should take no longer than 10 business days to obtain a zoning permit through the town Administrator. There was a discussion. Town Attorney Erard informed council that the zoning permit would help formalize the process of obtaining a zoning permit and business license.

With no other questions or discussion, Mayor Billingsley declared the Public Hearing IV closed.

**Planning Commission member Felber motioned to recommend to the Town council that the zoning permit fee be \$75, the fee for a zoning administrator Determination letter be \$100 and to be issued within 10 business days of application being submitted and a zoning permit be will required with a business application. Planning Commission Member Heflin seconded the motion. The motion carried.**

**Aye: Billingsley, Felber, Heflin**

**Nay:0**

**With no further business before the Planning Commission, Commission Member Heflin motioned to adjourn with a second by Commission Member Felber. The motion carried.**

**Aye: Billingsley, Felber, Heflin**

**Nay:0**

**The Planning Commission meeting adjourned at 7:59pm.**

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**Gerald A. Billingsley, Chairperson**

## Regular Monthly Town of Remington Council Meeting

### **Council Action on Public Hearing Topics**

The planning commission recommended approval of Ordinance 01-20, amendment to Article 9, C-1 Limited Commercial Zoning District, Section 9-1.2, uses permitted by Special Use Permit to add Event Venue as a use permitted in the C-1 Zoning District with a Special Use Permit.

**Council Member Tiffany motioned to approve the amendment to the Remington Zoning Code, Article 9, C-1 limited commercial zoning district, section 9-1.2, uses permitted by Special Use Permit to add Event Venue as a use permitted in the C-1 Zoning District with a Special Use Permit. Council member Heaney seconded the motion. The motion carried.**

**Aye: Allison, Ashby, Heaney, Loving, Tiffany**

**Nay: 0**

**Abstain: 0**

**Absent: Henry**

The planning commission recommended approval of the proposed amendment 02-20 to Article 10, C-2 the General Commercial Zoning District, Section 10-1.2, Uses permitted by Special Use Permit to add Sanitation Disposal Contractor Equipment Servicing, Storage and office as a use permitted in the C-2 Zoning District with a Special Use Permit.

**Council Member Tiffany motioned to approve the amendment to Article 10, C-2 the General Commercial Zoning District, Section 10-1.2, Uses permitted by Special Use Permit to add Sanitation Disposal Contractor Equipment Servicing, Storage and office as a use permitted in the C-2 Zoning District with a Special Use Permit. Council member Heaney seconded the motion. The motion carried.**

**Aye: Allison, Ashby, Heaney, Loving, Tiffany**

**Nay: 0**

**Abstain: 0**

**Absent: Henry**

The planning commission recommended approval of the special use permit submitted by Karen Mendoza for Beautiful Creations at 300 East Main street.

**Council Member Tiffany motioned to approve the special use permit submitted by Karen Mendoza for Beautiful Creations at 300 East Main St. Council member Allison seconded the motion.**

**Council Member Tiffany motioned to amend the approval of the special use permit submitted by Karen Mendoza for Beautiful Creations at 300 East Main St. to include the stipulation Beautiful Creations adhere to the noise ordinance hours already set for the Town of Remington. Council member Allison seconded the amended motion.**

**Council member Tiffany withdrew her motion to approve the special use permit.**

There was a discussion.

**Council Member Tiffany motioned to the approval of the special use permit submitted by Karen Mendoza for Beautiful Creations at 300 East Main St. with the stipulation that Beautiful Creations adhere to the noise ordinance hours already set for the Town of Remington and renew the permit every 2 years. Council member Allison seconded the motion.**

**Aye: Allison, Ashby, Heaney, Loving, Tiffany**

**Nay: 0**

**Abstain: 0**

**Absent: Henry**

The planning Commission recommended the approval of a special use permit request from Sharon Wherle to operate A&M Septic Service at 110 S James Madison Street, Remington, VA.

**Council member Tiffany motioned to approve the special use permit request from Sharon Wherle to operate A&M Septic Service at 110 S James Madison Street, Remington, VA. With the stipulation that the vehicles garaged in the Town of Remington have Town Decals and the special use permit be renewed every 3 years. Council member Allison seconded the motion. The motion carried.**

**Aye: Allison, Ashby, Heaney, Loving, Tiffany**

**Nay: 0**

**Abstain: 0**

**Absent: Henry**

The planning commission recommended the approval of amendment 03-20 Requiring that the fee for zoning Permits shall be \$75; the fee for all Zoning Administrator Determination Letters shall be \$100. Ordinance 03-20 also requires an approved zoning permit prior to obtaining a business license.

**Council Member Tiffany motioned to approve the amendment 03-20 Requiring that the fee for zoning Permits to be \$75; the fee for all Zoning Administrator Determination Letters shall be \$100 and to be issued within 10 business days from receipt of application and to require an approved zoning permit prior to obtaining a business license. Council member Heaney seconded the motion. The motion carried.**

**Aye: Allison, Ashby, Heaney, Loving, Tiffany**

**Nay: 0**

**Abstain: 0**

**Absent: Henry**

## **CITIZENS TIME**

Mr. Korpsak addressed the council regarding the Remington CARES business grant.

## **CONSENT AGENDA**

Mayor Billingsley asked for any questions for the Utility report and Bill Listing. The mayor asked for any additions or corrections to the draft minutes presented for approval.

**Council Member Tiffany motioned to adopt the Consent Agenda. Council Member Loving seconded the motion. The motion carried.**

**Ayes: Allison, Ashby, Heaney, Loving, Tiffany**

**Nays:0**

**Absent: Henry**

**Abstain:0**

## **STAFF REPORTS**

### Town Superintendent

There was no report given. Council Member Allison asked if the signs with the new town decal were installed and Mr. Steward informed council that 3 of the signs have been placed.

### Police Chief

There was no report given.

### Town Administrator

There was no report given.

### Town Clerk

There was no report given.

## **COMMITTEE REPORTS**

WATER: Chair: Loving

Member: Allison

Town Superintendent Steward shared with council that 2 more water services were started at Mr. Poland's newly built homes. Mr. Steward also thanked Ms. Brinson for helping with the meter reads. He stated he will need to hire contractors to help with the projects he cannot do by himself. Council member Heaney asked if Mr. Steward thought there was a need to purchase a snow blower since there were staffing issues. There was a discussion.

PERSONNEL/POLICE COMMITTEE: Chair-Ashby Member-Tiffany

Council member Tiffany shared that 2 people had been interviewed for the part time DMV position. Ms. Tiffany shared that one of the candidates had 2 years DMV experience and based on recommendations from Ms. Stalter, the DMV manager, would like to recommend extending a job offer to Sydney Rock. **Council Member Tiffany motioned to offer the part time DMV Clerk Position to Sydney Rock for up to 29 hours per week at a rate of \$16 per hour with a one-year probation period beginning November 23,2020. Council Member Heaney seconded the motion. The motion carried.**

**Ayes: Allison, Ashby, Heaney, Loving, Tiffany**

**Nays:0**

**Absent: Henry**

**Abstain:0**

Council member Tiffany informed council that when Ms. Sager, a part time DMV clerk was hired, it was with the recommendation to hire her with the stipulation of a pay increase of .50 at 6 months and then at a year and as long as she had satisfactory work performance since she had previous DMV experience. **Council Member Tiffany motioned to increase Ms. Sager's hourly wages by .50 as originally agreed upon effective the next pay period. Council Member Heaney seconded the motion. The motion carried.**

**Ayes: Allison, Ashby, Heaney, Loving, Tiffany**

**Nays:0**

**Absent: Henry**

**Abstain:0**

FINANCE COMMITTEE: Chair-Heaney Member-Ashby

Council member Heaney stated DMV was doing well. He stated the cemetery quarterly contribution was received. .

**Council Member Heaney motioned to renew the CD that comes to term December 1,2020 with The Fauquier Bank for the 7-month special. Council Member Tiffany seconded the motion. The motion carried.**

**Ayes: Allison, Ashby, Heaney, Loving, Tiffany**

**Nays:0**

**Absent: Henry**

**Abstain:0**

CEMETERY COMMITTEE: Chair: Tiffany Member: Heaney

Ms. Tiffany stated that there had not been any funerals.

**Council Member Tiffany motioned to deposit the cemetery distribution payment to the Cemetery operating fund for the amount of \$577.11. Council Member Heaney seconded the motion. The motion carried.**

**Ayes: Allison, Ashby, Heaney, Loving, Tiffany**

**Nays:0**

**Absent: Henry**

**Abstain:0**

PUBLIC FACILITIES: Chair: Henry Member: Loving

There was no report given.

COMMUNITY DEVELOPMENT: Chair: Allison Member: Henry

Council member Allison informed council that due to COVID restrictions, there will not be the typical celebration activities. There was a discussion about a light contest. Council member Allison motioned to allot up to \$300 for the purchase of plaques and gift cards for the Light contest. Council Member Tiffany seconded the motion. The motion carried.

Town Superintendent Steward stated that the lights across main street needed to be fixed. There was a discussion. Mr. Steward indicated he would contact Mr. Corbin to ask for his availability.

**Council Member Tiffany motioned to allot up to \$250 for Town Superintendent Steward to repair the Christmas Lights hanging across Main Street. Council Member Heaney seconded the motion. The motion carried.**

**Ayes: Allison, Ashby, Heaney, Tiffany**

**Nays: 0**

**Absent: Henry, Loving**

**Abstain:0**

Town Administrator Lee stated she will donate the money for a live Christmas Tree to the town for the gazebo.

### **UNFINISHED BUSINESS**

Council member Tiffany shared that she received input from council members, the town attorney and staff members. She shared a letter from Chief Proffitt. There was a lengthy discussion.

**Council Member Tiffany made a motion to draft an agreement in conjunction with the town attorney between the town and the chief of police for the use of the unmarked vehicle that was donated from the Sherriff's office for a trial period of 6 months. Council member Allison seconded the motion. The motion carried.**

**Ayes: Allison, Tiffany**

**Nays: Heaney**

**Absent: Henry**

**Abstain: Ashby, Loving**

Council member Tiffany shared information on a new phone system. She also shared a letter from Ms. Stalter, the DMV manager about the need for a new phone system.

**Council Member Tiffany made a motion to contract with Real Business Solutions LLC with a cost of \$3750 for phone equipment to be paid up front and a monthly fee of \$75 plus Comcast fees for required lines for fax machine and water system. Council member Heaney seconded the motion. The motion carried.**

**Ayes: Allison, Ashby, Heaney, Tiffany**

**Nays: 0**

**Absent: Henry, Loving**

**Abstain: 0**

### **NEW BUSINESS**

Chief Proffitt shared information on qualified immunity. Attorney Erard stated she would compose a document for council to be presented at the next meeting.

Council member Tiffany presented information for Remington CARES grant. She suggested that \$30,000 be allotted for businesses in town and that those eligible that submit the application by the deadline be granted \$2500 each to the first 12 businesses. There was a discussion.

**Council Member Tiffany made a motion to designate \$30,000 of the COVID cares money to be used for a Remington CARES Grant so that qualified applicants can receive up to \$2500 for loss of revenue due to COVID. Council member Heaney seconded the motion. The motion carried.**

**Ayes: Allison, Ashby, Heaney, Tiffany**

**Nays: 0**

**Absent: Henry, Loving**

**Abstain: 0**

**Council Member Tiffany made a motion that if there were less than twelve applicants for the Remington CARES grant, then the two town businesses that received county funds would be allowed to apply for the Remington CARES grant and receive grant money if they qualified and submitted the application by the deadline. Council member Ashby seconded the motion. The motion carried.**

**Ayes: Allison, Ashby, Tiffany**

**Nays: 0**

**Absent: Henry, Loving**

**Abstain: Heaney**

Town Administrator Lee stated the information for the town decals will be presented at the December meeting and asked council members to give feedback to her regarding the use of the new seal.

Mayor Billingsley thanked Council member Tiffany for all of the work she has done and Ms. Lee thanked Ms. Brinson for coordinating the meeting with COVID restrictions.

**With no further business before the Council, Council Member Tiffany motioned to adjourn with a second by Council Member Heaney. The motioned Carried.**

**Ayes: Allison, Ashby, Heaney, Tiffany**

**Nays:0**

**Absent: Henry, Loving**

**Abstain:0**

**The meeting recessed at 10:12 pm.**

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**Gerald A. Billingsley, Mayor**

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**Susan L. Tiffany, Recorder**