

**JOINT PUBLIC HEARING/ REGULAR MONTHLY COUNCIL MEETING**  
**Remington Town Council**  
**Monday, 15 AUGUST,2022 7:00pm**  
**Remington Town Hall**  
**105 E Main St**  
**REMINGTON, VA 22734**

**Mayor William E. Polk, Jr. called the meeting to order at 7:00pm**

**Town Council Members Present:** Evan “Skeet” Ashby  
Stanley L. Heaney  
Richard Heflin  
Van Loving  
Susan L. Tiffany

**Town Staff Present:** Town Administrator – David F. Burrelli  
Town Attorney - Andrea G. Erard  
Town Clerk / Deputy Treasurer – Rachael R. Brinson  
Chief of Police - Charles T. Proffitt  
Town Superintendent - James Steward  
Town Treasurer – Carol Stalter  
Town Accountant – Denise Sandlin

Mayor Polk introduced each person in attendance and invited everyone to stand for the Pledge of Allegiance.

Guests Present: Stephanie Litter-Reber, Patrick Mauney-Virtual

Mayor Polk opened the public hearing for ordinance 04-22.

AN ORDINANCE TO AMEND THE REMINGTON TOWN CODE TO ADD THE REQUIREMENT OF A FOUR PERCENT (.04) MEALS TAX ON ALL MEALS THAT COST MORE THAN FIFTY CENTS (.50). ORDINANCE NO. 04-22 WILL TAKE EFFECT SEPTEMBER 1, 2022. MEALS TAX RETURNS ARE DUE MONTHLY ON THE FIRST OF THE MONTH; THE FIRST MEALS TAX RETURNS WILL BE DUE NO LATER THAN OCTOBER 1, 2022. MEALS TAX RETURNS FILED BY THE 20<sup>TH</sup> OF THE MONTH QUALIFY FOR A THREE PERCENT (3%) DISCOUNT. THERE IS A TEN PERCENT PENALTY FOR LATE FILING, PLUS A CHARGE OF TEN PERCENT INTEREST UNTIL THE RETURN FILED AND THE TAXES ARE PAID. ORDINANCE NO. 04-22 IS AUTHORIZED BY THE GRANT OF AUTHORITY CONTAINED IN VA. CODE § 58.1-3840 *ET SEQ.*

**CITIZEN TIME**

There were no citizens present who wished to address council.

Mayor Polk closed the public hearing for ordinance 04-22.

Mayor Polk opened the regular council meeting.

**CITIZEN TIME**

Stephanie Litter-Reber addressed council regarding her concerns with Main Street and urged council to re-engage VDOT regarding a solution. Patrick Mauney gave an update regarding the feasibility study.

Council discussed a town hall meeting to update citizens on the feasibility study. The consensus was to hold the meeting next month.

Council Action on ordinance 04-22.

**Council member Ashby motioned to approve ordinance 04-22. An ordinance to amend the Remington Town code to add the requirement of a four percent (.04) meals tax on all meals that cost more than fifty cents (.50). Ordinance No. 04-22 will take effect September 1, 2022. Meals tax returns are due monthly on the first of the month; the first meals tax returns will be due no later than October 1, 2022. Meals tax returns filed by the 20<sup>th</sup> of the month qualify for a three percent (3%) discount. There is a ten percent penalty for late filing, plus a charge of ten percent interest until the return filed and the taxes are paid. Ordinance NO. 04-22 is authorized by the grant of authority contained in VA. Code § 58.1-3840 ET SEQ. Council Member Tiffany seconded the motion. The motion carried.**

**Ayes: Ashby, Heflin, Tiffany**

**Nays: 0**

**Abstain: Heaney**

**Absent: Hart, Loving**

### **CONSENT AGENDA**

Mayor Polk asked for any questions for the Utility Billing Report and Bill Listing. Mayor Polk asked for any additions or corrections to the draft minutes presented for approval.

**Council member Tiffany motioned to adopt the Consent Agenda. Council Member Heflin seconded the motion. The motion carried.**

**Ayes: Ashby, Heaney, Heflin, Tiffany**

**Nays: 0**

**Abstain: 0**

**Absent: Hart, Loving**

Council chose the following points from the July minutes for the Town Clerk to add to the newsletter for the month.

- Second deposit of COVID funds
- Hygiene project/Movie Night Plans

### **STAFF REPORTS**

#### Town Superintendent

Superintendent Steward informed council that he had attended a hazardous waste class and they reviewed new laws. He stated that it would be an OSHA violation for town employees to use a N95 mask without proper fit testing and training. COVID is a new workplace safety hazard and training is required. He stated the new employee was progressing very well. The second new hire has filled out all paperwork and is scheduled to start work August 29, 2022. He then informed council that the upgrade for the power at the recycle center is currently waiting on Dominion Power to energize the box to get power to it before Mr. Meadows proceeds.

#### TOWN CLERK

Clerk Brinson informed council that there was a meeting scheduled with Fauquier County to discuss the possibility of the Town merging with the county health insurance to help with increasing costs. She then stated that the Cigarette Tax Authority Board asked for a timeline regarding the cigarette tax for the town. Mrs. Brinson then asked if council would like to have a vendor booth at the Remington Fall Festival and if they would like pens or magnets ordered.

Council consensus was to purchase pens for the fall festival to not exceed \$250.00 and to have a booth for council members at the fall festival.

Clerk Brinson then spoke to council regarding the need for a new tree for the Gazebo for Christmas and the plan for lights across Main Street. Superintendent Steward reminded council that any Christmas Lights need to have businesses on Main Street agree to allow use of their power. There was discussion regarding the tree lighting and coordinating with the Remington Volunteer Fire Department.



Council member Heflin motioned that all computer devices belonging to the town, be it laptop or desktop, any user must be approved by council and in that, each user has a unique ID and password unique to each individual. Council Member Tiffany seconded the motion. The motion carried.

Ayes: Ashby, Heaney, Heflin, Tiffany

Nays: 0

Abstain: 0

Absent: Hart, Loving

#### **NEW BUSINESS**

With no further business before the Council, Council member Tiffany motioned to adjourn with a second by Council Member Hart. The motion carried.

Ayes: Ashby, Heaney, Heflin, Tiffany

Nays:0

Absent: Hart, Loving

Abstain:0

The meeting recessed at 8:33 pm.

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William E. Polk, Mayor

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Susan L. Tiffany, Recorder