

**PUBLIC HEARING / MONTHLY COUCIL MEETING  
Remington Town Council  
Monday, March 21, 2022 7:00pm  
Remington Town Hall  
105 E Main St  
REMINGTON, VA 22734**

**Mayor William E. Polk, Jr. called the meeting to order at 7:00pm**

**Town Council Members Present: Evan "Skeet" Ashby III  
Amanda B. Hart  
Stanley L. Heaney  
Richard Heflin  
Van M. Loving  
Susan L. Tiffany**

**Town Staff Present: Town Administrator – David F. Burrelli  
Town Clerk / Deputy Treasurer – Rachael R. Brinson  
Town Superintendent - James Steward  
Town Treasurer – Carol Stalter  
Chief of Police – Charles Proffitt  
Town Attorney – Andrea Erard**

Mayor Polk introduced each person in attendance and invited everyone to stand for the Pledge of Allegiance.

Guests Present: Rosemary Damewood, Coy Ferrell-Fauquier Times

Public Hearing for Ordinance No. 03-22

**Mayor Polk opened the public hearing for Ordinance No. 03-22.**

**ORDINANCE NO. 03-22 AMENDS THE REMINGTON TOWN CODE CHAPTER 14, "GOLF CARTS," BY ADDING UTILITY VEHICLES AS PERMITTED VEHICLES IN ADDITION TO GOLF CARTS. ORDINANCE NO. 03-22 IS CONSIDERED PURSUANT TO THE GRANT OF AUTHORITY CONTAINED IN VA. CODE §916.1 ET**

**CITIZEN TIME**

Rosemary Damewood spoke regarding her concern for UTV's being added to the golf cart ordinance.

**Mayor Polk closed the public hearing for Ordinance No 03-22**

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March monthly Council Meeting

**Council consideration for Ordinance No 03-22**

Council member Heflin questioned if the ordinance would affect slow moving vehicles in the Christmas Parade and other events held in town. Attorney Erard indicated that the event permit would allow the event.

Council member Heflin motioned to approve Ordinance 03-22 as presented. Council member Heaney seconded the motion. The motion carried on a roll call vote.

Ashby-Nay  
Hart – Aye  
Heaney-Abstain  
Heflin – Aye  
Loving - Aye  
Tiffany-Nay

#### **CITIZEN TIME**

There were no citizens present who wished to address council.

#### **CONSENT AGENDA**

Mayor Polk asked for any questions for the Utility Billing Report and Bill Listing. Mayor Polk asked for any additions or corrections to the draft minutes presented for approval.

**Council member Ashby motioned to adopt the Consent Agenda. Council Member Tiffany seconded the motion. The motion carried.**

**Ayes: Ashby, Hart, Heaney, Heflin, Loving, Tiffany**

**Nays: 0**

**Abstain: 0**

**Absent: 0**

#### **STAFF REPORTS**

##### Town Superintendent

Town Superintendent Steward informed council of the need to purchase topsoil for the cemetery to level the graves.

**Council member Tiffany motioned to approve the purchase of 5 yards of topsoil in the amount of \$225.00 in order for the Town Superintendent to level the graves. Council Member Ashby seconded the motion. The motion carried.**

**Ayes: Ashby, Hart, Heaney, Heflin, Loving, Tiffany**

**Nays: 0**

**Abstain: 0**

**Absent: 0**

Mr. Steward then shared a quote from Barnes to remove limbs that are resting on the shed, power line and roof in the amount of \$750.00.

**Council member Heaney motioned to approve quote in the amount of \$750.00 from Barnes Tree Service to remove the limbs on the shed, power lines and roof. Council Member Tiffany seconded the motion. The motion carried.**

**Ayes: Ashby, Hart, Heaney, Heflin, Loving, Tiffany**

**Nays: 0**

**Abstain: 0**

**Absent: 0**

Mr. Steward then informed council that he would be meeting with Thrasher Engineering group within the next week.

##### Town Clerk

Clerk Brinson shared a complimentary email that was received regarding the DMV clerks.

Mrs. Brinson then reminded council of the Planning Commission and BZA vacancies. She shared a letter of interest from Mrs. Sharon Lee for the BZA vacancy.



Council member Tiffany motioned to increase officer Arrington's salary to \$25 per hour with the provision that it will be reevaluated for an additional pay increase at a later date. Council Member Loving seconded the motion. The motion carried.

**Ayes: Ashby, Hart, Heaney, Heflin, Loving, Tiffany**

**Nays: 0**

**Abstain: 0**

**Absent: 0**

Council member Tiffany motioned to reevaluate officer Arrington's performance six months from today's date for to see if it merits an additional hourly pay increase. Council Member Heflin seconded the motion. The motion carried.

**Ayes: Ashby, Hart, Heaney, Heflin, Loving, Tiffany**

**Nays: 0**

**Abstain: 0**

**Absent: 0**

FINANCE COMMITTEE: Chair: Heaney                      Member: Ashby

Council member Heaney shared that the Finance Committee would be working on the budget. He also explained that the finance information needed entry clarification. Attorney Erard questioned if there was a reassessment this year for Fauquier County. Council Member Heaney confirmed there would be. Ms. Erard explained that if the effective tax rate from the reassessment was more than a 1% increase over last year, a separate public hearing would be required with a 30-day notice and the public hearing would not be able to be held at the same time as the budget public hearing. There was a discussion regarding the tax rate.

Council member Tiffany motioned to have a public hearing at the May council meeting on the effective tax rate increase. Council Member Ashby seconded the motion. The motion carried.

**Ayes: Ashby, Hart, Heaney, Heflin, Loving, Tiffany**

**Nays: 0**

**Abstain: 0**

**Absent: 0**

CEMETERY COMMITTEE: Chair: Ashby                      Member: Hart

Council member Ashby informed council that there had been one plot sold and one funeral. Superintendent stated there had been one grave site sold back to the town. He also reminded council to let citizen's know that the Cemetery clean up would start in April.

PUBLIC FACILITIES: Chair: Heflin                      Member: Loving

Council member Heflin informed council he would like to start discussion regarding Depot activity starting in May. He stated he had reviewed the binder for the Depot project.

COMMUNITY DEVELOPMENT: Chair: Hart                      Member: Tiffany

There was no report given.

#### **UNFINISHED BUSINESS**

There was a discussion regarding the DMV customers and lines in the lobby.

Council member Heaney motioned to approve the purchase of a ticket system for the DMV in an amount up to \$500.00 as long as due diligence in research is completed. The motion carried.

**Ayes: Ashby, Hart, Heaney, Heflin, Loving, Tiffany**

**Nays: 0**

**Abstain: 0**

**Absent: 0**

Administrator Burrelli shared an updated draft COVID policy.

Superintendent Steward spoke regarding abandoned and untagged vehicles in town. Attorney Erard stated that if there is a vehicle on private property without a valid inspection or registration, a code enforcement officer for the town would be able to send a letter to the owner or post a sticker on the vehicle. She then shared her observation about the cost of towing and storing those vehicles if they were towed due to non-compliance.

Council requested that letters be sent to the owners of the vehicles that are in violation of town code. Attorney Erard stated that photographs of the vehicles needed to be obtained.

**NEW BUSINESS**

Clerk Brinson presented a quote for a camera/monitor system for meetings.

Council requested that Clerk Brinson research the monitor listed in the quote.

**With no further business before the Council, Council member Ashby motioned to adjourn with a second by Council Member Heaney. The motion carried.**

**Ayes: Ashby, Hart, Heaney, Heflin, Loving, Tiffany**

**Nays:0**

**Absent: 0**

**Abstain:0**

**The meeting recessed at 8:33 pm.**

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**William E. Polk, Mayor**

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**Susan L. Tiffany, Recorder**