

**Regular Monthly Meeting
Remington Town Council
Monday, 19 October 2020, 07:00pm
Remington Town Hall
105 EAST MAIN STREET
REMINGTON, VA 22734**

Mayor Gerald A. Billingsley called the meeting to order at 7:00pm

**Town Council Members Present: Devada R. Allison, Jr- Virtually
Evan H. "Skeet" Ashby III
Stanley L. Heaney
Susan L. Tiffany
Kimberly A. Henry**

**Town Staff Present: Town Administrator Sharon G. Lee
Town Attorney Andrea G. Erard -Virtually
Town Clerk/Deputy Treasurer Rachael Brinson
Town Superintendent James Steward
Chief of Police Charles Proffitt**

Guests Present: Brenda Ashby, Joseph Korpsak-virtually

Mayor Billingsley introduced each person in attendance and invited everyone to stand for the Pledge of Allegiance.

CITIZEN'S TIME:

Mr. Korpsak addressed the council regarding the CARES ACT Funds for Remington Businesses.

CONSENT AGENDA

Mayor Billingsley asked for any questions for the Utility report and Bill Listing. The mayor asked for any additions or corrections to the draft minutes presented for approval.

Council Member Ashby motioned to adopt the Consent Agenda. Council Member Henry seconded the motion. The motion carried.

Ayes: Allison, Ashby, Heaney, Henry, Tiffany

Nays:0

Absent: Loving

Abstain:0

STAFF REPORTS

Town Superintendent

Town Superintendent Steward shared that the tanks on 5th street have been cleaned.

Town Administrator

Administrator Lee informed council that Ms. Ellis is back to work after being on a 14-day quarantine. She also informed council that Ms. Stalter will be out for a 14-day quarantine.

Ms. Lee informed council that Mr. Poland has signed the contract for the sale of the 5th street property and asked for a motion to approve a Town representative to sign the contract.

Council Member Ashby motioned to authorize Mayor Billingsley to sign the contract as a representative for the Town of Remington. Council Member Tiffany seconded the motion. The motion carried.

Ayes: Allison, Ashby, Heaney, Henry, Tiffany

Nays:0

Absent: Loving

Abstain:0

Town Clerk

Clerk Brinson thanked council for allowing her to attend the virtual Virginia Municipal Clerks annual Institute and Academy. Ms. Brinson also asked council for permission to order Christmas cards to send to local businesses and frequent DMV customers.

Council Member Allison motioned to authorize Ms. Brinson to purchase Christmas Cards up to the amount of \$175. Council Member Tiffany seconded the motion. The motion carried.

Ayes: Allison, Ashby, Heaney, Henry, Tiffany

Nays:0

Absent: Loving

Abstain:0

COMMITTEE REPORTS

WATER: Chair: Loving Member: Allison

Town Superintendent Steward shared with council that the school had very high usage of water at around one half of a million gallons.

PERSONNEL/POLICE COMMITTEE: Chair-Ashby Member-Tiffany

Council member Tiffany shared that there were three telephone interviews held for the part time DMV position. All three candidates will be invited for in person interviews.

Ms. Lee discussed the CARES COVID FUND and informed council that bonuses were not allowed with CARES COVID FUND money.

Council member Henry expressed her concerns regarding staff out due to COVID quarantine and the need for cross-training staff.

Council Member Ashby shared the recommendation of the personnel committee for the new vehicle to be used as a general office vehicle.

Council Member Ashby motioned to accept the new vehicle for use as a general town car for staff and police to be used as needed with a policy to be written at a later date. Council Member Henry seconded the motion. The motion failed.

Ayes: Ashby

Nays: Allison, Heaney, Henry, Tiffany

Absent: Loving

Abstain:0

There was a discussion. Mayor Billingsley asked that the new vehicle be added to next month's agenda.

FINANCE COMMITTEE: Chair-Heaney Member-Ashby

Mr. Heaney stated DMV income was up.

Council Member Heaney motioned to renew the CD that comes to term October 30,2020 with The Fauquier Bank for the 7-month special at a rate of .599 and APY of .6. Council Member Tiffany seconded the motion. The motion carried.

Ayes: Allison, Ashby, Heaney, Henry, Tiffany

Nays:0

Absent: Loving

Abstain:0

CEMETERY COMMITTEE: Chair: Tiffany Member: Heaney

Ms. Tiffany shared that there was one funeral.

PUBLIC FACILITIES: Chair: Henry Member: Loving

There was no report given.

COMMUNITY DEVELOPMENT: Chair: Allison Member: Henry

Council member Allison shared quotes for placing the new town seal on the Town signs. There was a discussion.

Council Member Allison motioned to allow Piedmont Press to redo the town signs with the new seal. Council Member Henry seconded the motion. The motion carried.

Ayes: Allison, Ashby, Heaney, Henry, Tiffany

Nays: 0

Absent: Loving

Abstain:0

Council member Allison discussed Christmas and COVID and stated that a Christmas Light competition with the houses and businesses was being considered. There was a discussion.

UNFINISHED BUSINESS

Council Member Tiffany informed council that she received the quote for the trenching for the sign to be installed and reminded council of the quote for the sign.

Council Member Tiffany motioned to approve the purchase of the 10 mm sign

as well as installation for an amount up to \$42,000. Council Member Heaney seconded the motion. The motion carried.

Ayes: Allison, Ashby, Heaney, Henry, Tiffany

Nays: 0

Absent: Loving

Abstain:0

Council Member Allison motioned to approve Administrator Lee to sign the contract for the sign. Council Member Tiffany seconded the motion. The motion carried.

Ayes: Allison, Ashby, Heaney, Henry, Tiffany

Nays: 0

Absent: Loving

Abstain:0

Council member Tiffany discussed the rector tract and asked Chief Proffitt to inform his officer's that they have approval to perform random checks.

Ms. Tiffany also shared that she contacted Mark Nesbit with VDOT regarding the storm drainage.

Council Member Heaney asked about COVID grants and assistance for the Town of Remington businesses. There was a discussion.

NEW BUSINESS

Town Administrator Lee informed council that there was a business in town that is holding events that are not included in the description for zoning for that location. She also shared that there was a business that would like to store septic vehicles on the property. There was a discussion.

Council Member Allison motioned to hold a joint public hearing with the planning commission for two text amendments with two special use permits and to have zoning permits required with business licenses. Council Member Tiffany seconded the motion. The motion carried.

Ayes: Allison, Ashby, Heaney, Henry, Tiffany

Nays: 0

Absent: Loving

Abstain:0

Due to COVID, Town administrator Lee asked Clerk Brinson to reserve the American Legion building in order to socially distance the attendees.

Administrator Lee asked the council to designate a town representative to sign the COVID CARES Fund Grant.

Council Member Allison motioned to authorize Town Administrator Lee to sign the COVID CARES Fund Grant.

Council Member Henry seconded the motion. The motion carried.

Ayes: Allison, Ashby, Heaney, Henry, Tiffany

Nays: 0

Absent: Loving

Abstain:0

Council Member Tiffany shared her concerns with the town phone system and how inundated with phone system is with calls asking DMV questions since the Richmond telephone number is overwhelmed. She presented information on a new phone system and will be getting quotes to be discussed at a future meeting.

With no further business before the Council, Council Member Ashby motioned to adjourn with a second by Council Member Tiffany. The motioned Carried.

Ayes: Allison, Ashby, Heaney, Henry, Tiffany

Nays:0

Absent: Loving

Abstain:0

The meeting recessed at 8:36 pm.

Gerald A. Billingsley, Mayor

Susan L. Tiffany, Recorder